



## Admission Appeals

If your child has been refused admission to a Trust school, you have the right to appeal to an independent appeal panel.

If you wish to appeal against a decision not to admit your child into a Trust school, please email [unicat@chi.ac.uk](mailto:unicat@chi.ac.uk) to request an appeals pack.

The University of Chichester Academy Trust have an agreement in place with the Hampshire County Council Independent Appeals Service to manage any appeals received by the Trust, this independent service will be applicable to appeals for all of our Trust schools.

There are two types of appeal:

**Infant class size appeals**-this is where your child has been refused admission to your preferred school on the grounds that the admission of an additional child would breach the infant class size limit.

**Standard appeals**- this is where your child has been refused admission because the admission of an additional child would prejudice the provision of efficient education or the efficient use of resources.

Further guidance can be found on the following

<http://www3.hants.gov.uk/education/admissions/ad-guidance/ad-information/ed-ad-appeals.htm>

### What will I be required to do?

If you choose to appeal you will need to make a written statement and most parents also attend the hearing to present their case in person. The guidance notes above will explain the structure of the hearing. You will receive written notice of the date and venue of the hearing at least 10 school days in advance.

### Have I got a strong appeal case?

We cannot advise parents how strong their case is or where their appeal will be successful. Appeals are based on individual circumstances and the decision for each case is reached by the Independent appeal panel.

### When will my appeal be heard?

Full details are provided in the Appeals timetable.

### When will I receive the panel's decision?

The Clerk to the appeal will usually write to you with Appeal Panel's decision within 5 working days of the hearing, although this may be possible where there are multiple appellants for one school. The decision of the independent appeal panel is binding upon the County Council and can only be overturned by the Courts.

If your appeal is successful, then you should contact the school to make the necessary arrangements for your child's start date.

If your appeal is unsuccessful your local authority admissions team will be able to tell you where school places are available. You can contact them directly to discuss your options and make enquiries about places at other schools.

**Waiting Lists**

Waiting lists are separate to appeals. Please contact your local Authority for information on waiting lists.