



# Friends of Fernhurst Primary School

## **MEETING MINUTES**

Friday 19<sup>th</sup> January 2018  
9:00am

Oscar's Room, Fernhurst Primary School

### **Present**

Niels Larsen (Chair), Caroline Parry (Treasurer), Claudia Codlin (Secretary), Claire Cole, Mrs Isaac (School Rep), Emma Cotton, Tanya Carr.

1. **Welcome**, Niels Larsen welcomed everyone.  
**Apologies**, Ruth Burger, Hannah Corps, Jess Shanks, Sarah Dodson, Denise Szabo, Georgie Smith, Robyn Patterson, Lucy Munt, Helena Polson.
2. **Minutes of Last Meeting**, read and approved.
3. **Treasurer's report** : Caroline Parry (Treasurer), informed the profit earned in December 2017 was £1936 thanks to the following events: Robin's Cake £70, Christmas Puddings £328, Christmas cards £231, Christmas Party £1225, Christmas productions £82. To date bank balance and petty cash total £3771. The Committee asked the School in advanced what areas FoFs funds could be used, Mrs Isaac communicated that the main need at the moment, to strengthen the educational development in all age groups, is the update of laptops which are approximately 7 years old. The School thinks that around 15 laptops are needed. Anna Ward has already started the quotes process. The committee agreed that the funds would be used to purchase the laptops for the school based on the results of the quotes received.
4. **Christmas events feedback**, some feedback has been received from parents and members of staff to improve for next events, for instance:
  - Christmas party:
    - To sell the entrance tickets only at the main door, to avoid confusion with the activities tickets.
    - To separate tickets for Crafts & Games room. Tickets only to be sold in corresponding room.
    - Improve quality in some of Santa's presents, to improve this, the idea of choose one present for boys and other for girls and for KS1 & KS2 only, options such as unusual books & themes where given. To action for this year's party.
  - Christmas cards:
    - Study the different offers & providers earlier and see who offers best templates for the children.
    - Start promotion least a couple of weeks earlier.
  - Christmas Puddings: An excellent fundraiser and people who supported were very happy with the quality of puddings. It was suggested to start promotion 3 or 2 weeks earlier.
5. **Activities programmed for this term**
  - Film Night: 10<sup>th</sup> February. Doors open from 4:20pm and tickets to be sold from next week at the same price as last year from School Office. The activity has been promoted in the local press. Caroline Parry asked for helpers to sell food and drinks on the afternoon. Parents who would like to help please contact your class Rep or FoFs member. Hot dogs to be sold in the evening and Niels Larsen to buy ingredients and organise the preparation.



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- Life Laundry: Claire Cole making contact with different charities, and to confirm, if a collection can take place in March.
  - Cake Sales: 5<sup>th</sup> February Year 3, Caroline Parry to give Emma Cotton all information, posters and plates to organise with some more Y3 parents the sale.
6. **Revels 2018**, Activity to be led by members of FoFs committee Anna Ward and Claudia Codlin. Revels to take place Sunday 20<sup>th</sup> May 2018, the new starting point for the procession will be on Church Lane at 12:45pm. Caroline Parry to liaise with the Pre-School to see if they would like to co-share a bouncy castle and face painting. School will also hold Children's Tombola. If anyone has good quality children toys that could donate for the tombola, to please contact a member of FOFs to collect. It has been decided that we should have 2 volunteers per stall and to have an extra person to support management of stalls.
  7. **Update on Easy Fundraising and 100 Club**, Caroline Parry reports about *Easy Fundraising* to date from the date it started, has 61 supporters with £652 raised and £44 raised in the last month. 100 Club winners for November 2017: Mr. Driscoll and December 2017: Sophie Arnold.
  8. **New fundraising ideas for 2018:**
    - To advertised on school boards the money raised and the goal for 2018.
    - Disco at the end of each term, with entertainer who manages music and games for KS1 from 4:30pm till 5:30pm, KS2 from 5:45 till 7pm, and possibly in the Summer term to pay an extra hour for Y6 leavers. FoFs to sell tickets in advance, and price to include a snack packed in bag. Is suggested to charge between £3 and £3.50. FoFS could offer a small bar for adults to relax at, away from disco.
    - Sponsored walk.
    - Grants with Tesco and similar institutions; to ask School about specific areas of development and investment and apply to the Tesco scheme. FoFS to investigate possibilities.
    - Terracycle brigade: to recycle possibly House cleaning products or personal care products. To be collected ideally at a public point in the Village and involving the School, local residents and local businesses. FoFs is paid £0.01 per kilo collected and postage is free. Claudia Codlin to lead the activity and Caroline Parry to ask the person in charge of the Parish Council the possibility of a public collection point.
  9. **Any other business – AGM 27<sup>th</sup> April 2018-** Committee would be interested in hearing if anyone has an interest in volunteering for an Officer role from April. If anyone is interested please contact any of the FoFs Committee Members for further information.
  10. **Next meeting** Friday 2<sup>nd</sup> March 7:30pm Red Lion