



Friends of Fernhurst Primary School

FOFS Committee Meeting Friday 8th June 2018 Red Lion Pub

1. Welcome and apologies:

Present: Caroline Parry, Damon Parry, Claudia Codlin, Robyn Patterson, Lana Kelsey, Doadie Bailey, Hannah Corp, Claire Cole.

Apologies: Ruth Burger, Agnieszka Krzanik, Jess Shanks, Emma Cotton, Tanya Carr, Sarah Dodson, Denise Szabo, Vanessa Semmens, Lucy Strutt, Niels Larsen, Nicola Larsen, Fiona Atkinson, Elizabeth Vigar, Helena Polson, Anna Ward.

2. Minutes of last meeting:

The minutes were approved.

Fernhurst Fern - has been printed on A3 and photos of items bought by money raised will be stuck to the Fern. Ferns are to be posted on noticeboards around the school. **Action: Caroline & Robyn to discuss.**

3. Committee changes:

No new changes.

4. Revels:

FOFS raised £480 profit at Revels. This was aided by the free donation of the Bouncy castle by allbouncycastle.co.uk and thanks to Sarah Dodson for organising. FoFS made a donation of £80 to Pre-school.

- It was suggested that next year we have friendship bracelets.
- Bouncy Castle - Bell to ring at the end of each session, cordon off area and move nearer to playground entrance, as in shade.

5. New Parent Welcome Meeting: Friday 15th June 9.30am – 11.00am

Caroline to give introduction to FoFS. Coffee/Tea to be served by Caroline, Robyn, Ruth & Doadie. It was suggested the Forest School video could be shown as FoFS has donated money towards equipment. Caroline tabled information for parents and it was suggested to parents should be encouraged to sign up to be on the class WhatsApp group and to be a class rep. **Action: Caroline to amend information.**

6. Summer BBQ:

- Food Donations - Claudia advised letter is ready to go to supermarket to request donations for BBQ. **Action: Volunteers required to contact supermarkets.**
- Raffle- It was agreed that the Raffle will only be held once a year at the BBQ, as it takes a lot of coordination. Tombola will be held at Christmas. It was decided that raffle winners will be able to choose their prize. 45 businesses supported the raffle last year. Claudia tabled the list and people volunteered to contact businesses. Claudia to check the businesses contacted last year and those that did not want to donate. **Action: Claudia and volunteers still needed to approach businesses.**
- Helpers- It was suggested that Year 5 / 6 pupils should be allowed to volunteer on appropriate stalls. **Action: Caroline to discuss with Mrs Richardson.**
- Sweets and Treats – For next muffy could ask for filled cups. **Action: Caroline to discuss with school.**
- Toddler Track – **Action: Caroline to forward information to Hannah.**
- Lucky Dip – **Action: Caroline to forward information to Lana.**
- Games - Caroline, Lana and Hannah to provide cups for knock down game and Lana supply bean bags. **Action: Caroline, Lana and Hannah.**

If anyone has any large garden games please let Claudia know. **Action: All.**

Stall	Responsible / Lead
BBQ	Niels Larsen
Bar	Robyn Patterson / Claire Cole
Sweets & Treats	Caroline & Damon Parry
Raffle	Claudia
Lucky Dip	Lana
Braiding, Face Paint, Tattoos	Doadie Bailey
Toddler Track	Hannah Corp / Georgie
Aunt Sally	TBC
Penalty Shoot Out	TBC
Knock down cups with a bean bag	TBC

7. Sports Day Refreshment:

Jess Shanks is organising and meeting with Miss Ramsey next week. Flyer to be sent out to parents asking for volunteers. Claudia to approach Steve Jones about watermelon and fruit.

Action: Jess & Claudia.

8. Next Cake Sale: Squirrels Class (Monday 25th June)

Caroline to forward information to Lana. Lana to coordinate helpers. **Action: Caroline & Lana.**

9. Textile Bank/Life Laundry

Claire Cole to speak with Fiona Atkinson to find out what next steps are for the textile bank. **Action: Claire.**

Life Laundry collection (24th April) – Payment from Clothes Aid is usually sent out 6 weeks after collection. Claire Cole contacted Clothes Aid and the school will be notified w/c 18th June 2018 when payment will be made. **Action: All to seek volunteers to organise next collection.**

10. Film night - Saturday 13th October 4.30pm

Choice of film is Paddington 2. Caroline to take the lead on organising and Lana to help.

Action: Caroline and volunteers required.

11. A.O.B

Key Stage 2 Summer Production: 17th & 18th July

School has asked whether FoFs will be able to serve refreshments and snacks before the production and during the interval. FoFs agreed to sell crisps/nibbles and an alcoholic and non-alcoholic punch. It was kindly offered that Neil Patterson (Father to Grace in Year 4 & Ben in Year 2) could serve drinks from his Morris Minor which holds its own TENS license, outside the doors to the hall. **Action: Caroline to discuss with School.**

100 Club:

New organiser needs to be appointed by July, as Helena Polson's daughter is leaving School. A Hand over will need to take place before the end of term. **Action: All to seek new volunteer.**

Mufti Days:

Action: Caroline Parry to confirm dates with the school.

Christmas Puddings:

Very successful last year. A new organiser needs to be appointed and orders put in early.

Action: All.

Leavers Gift

At the last meeting it was agreed that FoFS would pay for the external production of a Leavers Yearbook for Year 6. The cost would be £11 each. Fiona Atkinson suggested the Yearbook could be designed in-house by the children/teachers. This would allow production to take place after Cobnor and it would be printed and bound by Blackdown Press for £82. Parents have also been asked to support the production by supplying photographs. As FoFS had budgeted £290 for this expense the school asked FoFS if it would also make a donation towards the Year 6 Leavers Hoodies, which were more expensive this year. This was agreed. **Action: Caroline to give a cheque to School.**

Card Reader:

Lana Kelsey to look into possibility of FoFS purchasing a Card Reader to enable easier donations at events. But we need to ensure that the mobile network signal is strong enough at school to allow this. **Action: Lana.**

Monthly donations / Just Giving:

Suggestion that parents / grandparents / friends can donate by direct debit on a monthly basis enabling FoFS to benefit from regular donations and an extra 25% of gift aid. **Action:**

Caroline to discuss with Mrs Richardson.

Damon to investigate how the Company Just Giving Schemes to charities generally works and see whether FoFS could benefit from this. **Action: Damon.**

Notice Board:

It was suggested that another notice board is placed on Year 3 wall to allow more visibility of communications for Reception, Year 1 & 2 parents and children. Especially important for those who only use the back gate. **Action: Caroline to discuss with school.**

Rain shelter / sun shelter.

The only place to shelter from the rain is Year 6 and it was suggested that FoFS could possibly pay for a shelter/sail structure to allow cover from sun and rain. Suggested place was by the side of Year 3, round the seating area. **Action: Caroline to discuss with School.**

Cycling Event – Velo South (23rd September):

Caroline received request for FoFS to man a pit stop at this event. This will be a massive event and the road will be closed through Fernhurst. It was suggested that the school could offer parking at the school for a charge/donation. It was also suggested that the School could raise awareness e.g. ride to school day, Andy Kelsey to give a talk. **Action: Caroline to discuss with school.**

Hannah Corp and Lana Kelsey offered to organise. **Action: Hannah and Lana.**

12. Date of next meeting – Autumn term TBC.